



LIÈGE

EUMASS CONGRESS 2026

WELCOME & PRACTICAL INFORMATION

Information for Delegates, Speakers,
Moderators and Poster Presenters

**SOCIAL INSURANCE MEDICINE :
CLIMBING THE STEPS TO TOMORROW**

17-19 september 2026
PALAIS DES CONGRÈS – LIÈGE, BELGIUM

WELCOME TO LIÈGE

Dear Colleagues,

On behalf of EUMASS and the Local Organising Committee, we are delighted to welcome you to Liège for the 25th EUMASS Congress, from 17 to 19 September 2026.

The Congress will bring together colleagues from across Europe to exchange scientific knowledge, professional experience and innovative approaches in Social Insurance Medicine.

This booklet contains the main practical information you will need during your stay and throughout the Congress.

Please read it carefully, in particular the information concerning your badge and the scanning procedure.

Speakers, moderators and poster presenters will find specific instructions in the dedicated sections of this booklet.

We wish you a pleasant stay in Liège and an inspiring Congress.

Dr Jean-Pierre baron Schenkelaars

President EUMASS

Co-Chair, Local Organising Committee

Dr Philiep Berkein

Co-Chair, Local Organising Committee

Dr François Latil

Chair, EUMASS Scientific Committee

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1. CONGRESS AT A GLANCE

VENUE

Palais des Congrès de Liège
Esplanade de l'Europe 2
4020 Liège – Belgium

THE CONGRESS TAKES PLACE FROM:

Thursday 17 September to Saturday 19 September 2026

CONGRESS LANGUAGE

The official language of the Congress is **English**.

Simultaneous French interpretation will be available during the plenary sessions in the Reine Elisabeth auditorium.

2. GETTING TO LIÈGE

BY TRAIN

Liège-Guillemins railway station is the main international railway station in Liège.

It provides direct or convenient connections with major Belgian and European cities.

Approximate journey times include:

- Brussels – Liège: approximately 1 hour;
- Cologne – Liège: approximately 1 hour;
- Amsterdam – Liège: approximately 2 hours 30 minutes.

The **Palais des Congrès** is located approximately **15 minutes on foot from Liège-Guillemins station**.

BY AIR

Liège can conveniently be reached through several airports, including:

- Brussels Airport;
- Brussels South Charleroi Airport;
- Maastricht Aachen Airport;
- Cologne Bonn Airport.

Rail and/or road connections are available from these airports to Liège.

BY CAR

Paid parking is available on the esplanade directly in front of the Palais des Congrès.



Complete map of Liège and its main points of interest

Scan the QR code or [click here](#) to view the complete map of Liège.



City guide of Liège

Scan the QR code or [click here](#) to view the Liège City Guide

3. REGISTRATION AND WELCOME DESK

The Registration and Welcome Desk will open on:

Thursday 17 September – 08:00

Registration will take place from **08:00 to 09:00**.

The Opening Session begins at **09:00**.

Four Welcome Desks will be available to facilitate registration.

A **dedicated desk for speakers, keynote speakers and moderators** will also be available.

Members of the Congress team will be present throughout the Congress to assist you.

Please have the following ready on arrival:

- the **QR code received by email**;
- preferably also your **registration number saved on your phone**, which may help us locate your registration quickly in the event of a technical problem.

4. YOUR CONGRESS BADGE

You do NOT need to print your badge before coming to the Congress.

Before the Congress, each registered participant will receive a **personal QR code by email**.

ON ARRIVAL

Please present the QR code received by email at the Welcome Desk. If you have not received a QR code, please bring your registration number with you.

Your personal badge label, including your:

- first name;
- family name;
- QR code,

will be **printed on site** and attached to a pre-printed Congress badge.

You will also receive a colour-coded lanyard according to your Congress role.

Please wear your badge at all times

Your badge is **personal** and must be worn visibly throughout the Congress.

It is required:

- during all scientific sessions;
- for access to the Congress areas;
- for attendance monitoring and accreditation;
- at the **Welcome Cocktail at La Boverie**;
- at the **Gala Dinner**;
- during all other Congress activities.

Please keep your badge with you throughout the entire Congress.

5. IMPORTANT – SCANNING YOUR BADGE

For accreditation purposes, the Congress must record participants' actual attendance.

Your badge must be scanned EVERY TIME you enter or leave the Palais des Congrès.

This includes temporary exits during the day.

For example:

Arrival in the morning → SCAN IN

If you remain inside the Palais des Congrès all day:

Departure at the end of the day → SCAN OUT

If you leave the building temporarily:

Leaving the Palais → SCAN OUT

Returning to the Palais → SCAN IN

This procedure makes it possible to calculate the actual number of hours each participant attends the Congress.

PLEASE REMEMBER

EVERY ENTRY = SCAN

EVERY EXIT = SCAN

Correct scanning is essential for documenting your attendance and meeting the requirements related to EACCME accreditation.

6. WI-FI ACCESS

Wi-Fi access will be available at the Palais des Congrès.

Network: Palais_WiFi

Username: Pdc

Password: pdc2026

7. SCIENTIFIC PROGRAMME – MAIN TIMES

THURSDAY 17 SEPTEMBER

Time	Session
08:00–09:00	Registration – Poster Session – Coffee
09:00	Opening of the Congress
09:40–11:10	Keynote lectures
11:10–11:40	Poster Session – Coffee Break
11:40–13:10	Keynote lectures
13:10–14:10	Lunch
14:10–15:40	Parallel Round I
15:40–16:10	Poster Session – Coffee Break
16:10–17:40	Parallel Round II

FRIDAY 18 SEPTEMBER

Time	Session
08:00–09:00	Poster Session – Coffee
09:00	Start of scientific programme
09:05–10:35	Keynote lectures
10:35–11:00	Poster Session – Coffee Break
11:00–12:30	Keynote lectures
12:30–13:30	Lunch
13:30–14:10	Expert Panel
14:10–15:40	Parallel Round III
15:40–16:10	Poster Session – Coffee Break
16:10–17:40	Parallel Round IV

SATURDAY 19 SEPTEMBER

Time	Session
09:00–09:30	Poster Session – Coffee
09:30–11:00	Keynote lectures
11:00–11:20	Poster Session – Coffee Break
11:20–12:50	Keynote lectures

The detailed programme, including parallel sessions, workshops, moderators and room allocations, is available in the official Scientific Programme.

Please check the latest programme for any last-minute changes.



8. VIP RECEPTION – WEDNESDAY 16 SEPTEMBER

By invitation only

An official reception at Liège City Hall is reserved for specifically invited guests.

Wednesday 16 September at 18:00

Liège City Hall – Hôtel de Ville de Liège

Invited guests, please bring your invitation.

9. WELCOME COCKTAIL AT LA BOVERIE – THURSDAY 17 SEPTEMBER

Following the first day of the Congress, delegates registered for the **Welcome Cocktail** are warmly invited to join us at **Museum La Boverie**, one of Liège's emblematic cultural venues.

The scientific programme at the Palais des Congrès ends at **17:40**.

Please be ready from approximately **18:00 at the main entrance of the Palais des Congrès**. Participants will then be invited to make their way from the Palais des Congrès to La Boverie. The transfer to La Boverie will be marked by a **special festive animation featuring the Gilles, one of Belgium's best-known folkloric traditions**. Participants are warmly encouraged to **join the Gilles-procession** from the vicinity of the Palais des Congrès through the **Parc de la Boverie** towards the museum.

WELCOME COCKTAIL

On arrival at Museum La Boverie, guests will be welcomed for the **EUMASS 2026 Welcome Cocktail from 18:30**.

The evening will provide an informal opportunity to:

- meet colleagues from different EUMASS member countries;
- continue discussions following the first scientific day;
- meet speakers and members of the EUMASS community;
- enjoy La Boverie and its park in a relaxed atmosphere.

PARTICIPATION

Participation is free of charge but reserved for delegates as well as their accompanying persons who selected the Welcome Cocktail when registering for the Congress.

Your Congress badge is required for admission.

Please make sure you are wearing it when leaving the Palais des Congrès.

GETTING THERE

The route is short and entirely walkable.



10. GALA DINNER

The Congress Gala Dinner will be one of the main social events of EUMASS 2026.

Friday 18 September – 19:30

Location is the Salle des Fêtes of the Palais des Congrès located at de first floor.

Participation is reserved for persons who have registered for the Gala Dinner.

Your Congress badge is required for admission.

Please check that the Gala Dinner is included in your registration.

A complementary registration list, including registered accompanying guests, will also be available at the entrance.

Dress code: Formal attire. Black tie welcome but not required.

For ladies, **cocktail or evening attire** is appropriate.

We look forward to sharing this special evening with you.

11. COFFEE BREAKS, LUNCHES AND POSTER SESSIONS

Coffee breaks have deliberately been combined with poster sessions in order to encourage scientific exchange between delegates and poster presenters.

Participants are therefore encouraged to visit the poster area during:

- Thursday morning coffee break;
- Thursday afternoon coffee break;
- Friday morning before the scientific sessions;
- Friday morning coffee break;
- Friday afternoon coffee break;
- Saturday morning.

Coffee will be available from **08:00**.

Lunches are scheduled in the Congress programme on Thursday and Friday.

Participants who indicated specific dietary requirements during registration should follow the instructions provided on site.

12. INFORMATION FOR SPEAKERS

GENERAL INFORMATION FOR PARALLEL SESSIONS AND WORKSHOPS

Please arrive at your session room **at least 15 minutes before the beginning of your session**.

Introduce yourself to your moderator and to the Congress staff present in the room.

Please strictly respect the time allocated to your presentation. Keeping to schedule is essential because of the large number of parallel scientific sessions.

PRESENTATION FORMAT

The first slide of your presentation should contain:

- your name;
- your affiliation;
- the title of your presentation.

DISCLOSURE

Your **second slide must be a disclosure slide**.

Please list any relevant conflicts of interest or state:

“Nothing to disclose.”

The disclosure slide should remain visible long enough for the audience to read it.

Speakers will also be asked to complete and sign the Congress **Conflict of Interest Declaration Form** available in the session room.

Moderators will ensure that the forms are completed.

POWERPOINT FORMAT

Presentations should preferably be prepared in:

PowerPoint – 16:9 landscape format

For optimal readability:

- use a font size of at least **24 pt** whenever possible;
- keep text concise;
- use slides to highlight the main messages rather than reproduce the complete oral presentation;
- avoid unnecessarily large numbers of slides.

For a standard oral communication, **speaking time is limited to 15 minutes, followed by 5 minutes for questions**. Approximately **15 slides or fewer** is recommended.

13. IMPORTANT TECHNICAL INFORMATION FOR SPEAKERS

KEYNOTE SPEAKERS AND PLENARY PRESENTATIONS

The Congress technical team will coordinate all presentations used during the plenary sessions.

Keynote speakers are requested to provide their PowerPoint presentation in advance whenever possible.

This is particularly important because the presentations are required by the interpreters in order to prepare the simultaneous French interpretation.

ON ARRIVAL AT THE CONGRESS

We ask all keynote speakers to present themselves at the PREVIEW DESK with a USB flash drive containing their presentation.

The technical team will upload and check the presentation before the plenary session.

The PREVIEW DESK is reserved exclusively for plenary presentations and is located at the rear of the Reine Elisabeth Conference Hall.

PARALLEL SESSIONS AND WORKSHOPS

A **PC, projector and wireless microphone** will be available in each parallel-session room.

Speakers in parallel sessions should NOT bring their own computer for the presentation.

Please bring your presentation on a: **USB flash drive**

Please arrive in your session room **at least 15 minutes before the beginning of the session** so that your presentation can be loaded and checked.

A technical team will support the parallel-session areas.

Please note that there will not be one technician permanently assigned to every individual room. Technical support will be organised by area.

IMPORTANT

The Preview Desk is for plenary sessions only.

Speakers in parallel sessions should therefore go directly to their session room with their USB flash drive.

If possible, please test your presentation on a PC (with a version of PowerPoint not older than 2016) before the Congress and check to see if the file can open from another computer after making a copy of it.

14. INFORMATION FOR MODERATORS

Moderators play an essential role in ensuring the scientific quality and smooth running of the sessions.

BEFORE THE SESSION

Please arrive in the room **at least 15 minutes before the scheduled start**.

The screen will display the:

- room;
- title of the session;
- names of the presenters.

Please:

- personally welcome all speakers before the session;
- introduce yourself;
- check how each speaker's name should be pronounced;
- make sure that all speakers are present;
- confirm the order of presentations;
- remind speakers of their allocated speaking time;
- ask whether they require assistance with time management;
- please ensure that all speakers complete and sign the **Conflict of Interest Declaration Form** available on the table in the session room. At the end of the session, please collect all completed forms and return them to the Welcome Desk.

Technical assistance will be available by area.

Moderators should nevertheless familiarise themselves with the basic presentation arrangements in the room.

15. DURING THE SESSION – MODERATOR’S ROLE

INTRODUCE EACH SPEAKER

Please introduce the speaker briefly, ideally in **4–6 sentences**, including:

- name;
- professional affiliation;
- relevant professional/scientific background;
- title of the presentation.

KEEP THE SESSION ON TIME

The moderator is responsible for ensuring that the timetable is respected.

Please warn speakers when they are approaching the end of their allocated time and intervene when necessary.

Maintaining the schedule is particularly important because several sessions are running simultaneously.

FACILITATE DISCUSSION

The moderator is responsible for facilitating the discussion following each presentation.

Please:

- give participants an opportunity to ask questions;
- keep questions and discussion relevant to the topic;
- repeat or reformulate questions when necessary;
- translate or clarify a question when possible and useful;
- prevent individual discussions from taking too much time;
- end the discussion when required to maintain the programme.

We recommend preparing **one or two questions in advance for each presentation** in case the audience does not immediately initiate the discussion.

You may also ask speakers beforehand whether there are particular aspects of their presentation that could usefully be explored during the discussion.

At the end:

- thank the speaker;
- briefly close the discussion;
- introduce the next speaker.

16. INFORMATION FOR POSTER PRESENTERS

Poster presentations form an integral part of the scientific programme.

A total of **39 posters** will be displayed during the Congress.

They will be numbered **1 to 39**, according to the order published in the Congress programme.

INSTALLING YOUR POSTER

Posters may be installed from:

THURSDAY 17 SEPTEMBER – 08:00

All posters should be installed **no later than the first coffee break on Thursday morning**.

Please identify the display board corresponding to the number assigned to your poster in the Scientific Programme.

Poster presenters do not need to report to the Preview Desk. The Preview Desk is reserved for plenary presentations.

Posters should remain displayed until the end of the scientific programme on Saturday 19 September.

17. POSTER FORMAT

Posters must be prepared in A0 format in portrait orientation.

A0 portrait dimensions:

Width: 84.1 cm

Height: 118.9 cm

Material for attaching posters to the boards will be provided.

Each poster board will display a **poster number**.

Please place your poster only on the board corresponding to the number assigned to your contribution in the Scientific Programme.

18. QR CODES OR EMAIL ADDRESSES ON POSTERS

Poster presenters are encouraged to include a **QR code** on their poster.

The QR code may provide access to:

- additional scientific information;
- references;
- supplementary material;
- contact information;
- the publication or abstract associated with the work.

This can facilitate scientific exchange and allow delegates to consult your work after the Congress. Alternatively, an email address may also be provided to allow for further exchanges.

19. REMOVAL OF POSTERS

Authors are responsible for removing their posters at the end of the Congress.

Please do not leave your poster on the display board after the closing of the Congress.

The Congress organisation cannot be responsible for posters or other material left behind.

Remaining posters may be removed and discarded after the Congress.

20. ACCREDITATION

The 25th EUMASS Congress Liège – SOCIAL INSURANCE MEDICINE: **CLIMBING THE STEPS TO TOMORROW**, Liège - Belgium, 17/09/26 – 19/09/26 has been accredited by the European Accreditation Council for Continuing Medical Education (EACCME®) with

15,5 European CME credits (ECMEC®).

Maximum ECMEC®s per day: 17/09/26 = 6; 18/09/26 = 6.5; 19/09/26 = 3

Each medical specialist should claim only those hours of credit that he/she actually spent in the educational activity.

Applying for EACCME accreditation means that you as a participant also have obligations, in particular these two mandatory cumulative conditions:

1. registering your attendance

You have to scan your QR code on your badge when entering and leaving the Palais des Congrès. Hostesses will assist with this process.

The number of European CME Credit (ECMEC®), will depend on your actual active presence.

2. completing the participant evaluation form:

You will receive after the congress a link by e-mail or find it on the webpage from September 21, 2026

<https://www.eumass2026.eu/program>

The evaluation has to be done after the congress, but **TO BE VALID YOUR EVALUATION FORM MUST BE RETURNED** between Saturday, September 19, 2026 and Monday, September 28, 2026

21. PRACTICAL CHECKLIST

ALL DELEGATES

- Have the QR code received by email ready on your smartphone.
- You **do not need to print your badge**.
- Keep your registration number available on your phone.
- Collect your badge and lanyard at the Welcome Desk.
- Wear your badge throughout the Congress **and at all social events**.
- Scan your badge whenever entering the Palais des Congrès.
- Scan your badge whenever leaving the Palais des Congrès.
- Consult the latest programme for session rooms and timings.
- Check your registration for the Welcome Cocktail and Gala Dinner.

KEYNOTE SPEAKERS

In addition:

- Bring your presentation on a **USB flash drive**.
- **Report to the PREVIEW DESK** with your USB flash drive.
- Check the exact time of your presentation.
- Arrive well before your session.
- Include a disclosure slide.

- Complete the Conflict of Interest Declaration Form.
- Respect your allocated speaking time.

PARALLEL-SESSION SPEAKERS

In addition:

- Bring your presentation on a **USB flash drive**.
- **Do not go to the Preview Desk.**
- Go directly to your session room at least **15 minutes before the session**.
- A computer and projection equipment will be available in the room.
- Introduce yourself to your moderator.
- Include a disclosure slide.
- Complete the Conflict of Interest Declaration Form.
- Respect your allocated speaking time.

MODERATORS

In addition:

- Arrive at least 15 minutes early.
- Meet all speakers before the session.
- Check pronunciation of speakers' names.
- Confirm the presentation order.
- Remind speakers of their allocated time.
- Ensure that Conflict of Interest Declaration Forms have been completed.
- Prepare one or two possible questions.
- Strictly manage presentation and discussion times.

POSTER PRESENTERS

In addition:

- Bring your printed **A0 portrait poster**.
- Install it no later than the first coffee break on Thursday.
- Find the board corresponding to your poster number.
- Use the fixing material provided.
- Consider including a QR code on your poster.
- Remove your poster before leaving the Congress.

22. NEED HELP?

Members of the **EUMASS 2026 Congress Team** and the **Folks organisation team** will be available throughout the Congress.

If you encounter a practical or technical problem, please contact the Welcome Desk or a member of the Congress staff.

If you have any questions **before the Congress**, please contact the Organising Team at the following email address: eumass2026@eumass.eu



WELCOME TO LIÈGE

We look forward to welcoming colleagues from across Europe to the **25th EUMASS Congress**.

We hope that these three days will provide an opportunity not only to share scientific knowledge and professional experience, but also to strengthen cooperation and friendship within the European Social Insurance Medicine community.

See you in Liège!

17-19 september 2026

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